



ANDREWS TAXIS LTD



The Call Centre, 50 Chase Road, Southend-on-Sea, Essex, SS1 2RE

Tel: Taxi Call Centre (01702) 200200

Corporate Credit Account Terms & Conditions

To apply for credit account, please complete the online application via following the below link:

<https://andrewstaxis.com/corporate.php>

Operational Procedures:

Upon activation of your credit account we will request a list of users, authorisation codes and a password. These attributes that you set will be prompted upon every booking to Andrews Taxis Limited. Failure to give the correct details will result in the journey not being authorised to go on your credit account.

Invoicing:

Invoicing will be created on a monthly basis, and then sent direct to yourself either via email or a hard copy posted to your address. Each invoice will give details of every journey you have taken that month, detailing pickups, destinations, times, dates, prices etc.

Your invoice will have an administration charge of 5% of your total monthly value.

We act as agent on behalf of your driver. The invoice is issued for and on behalf of your driver. All booking services for this journey are handled by Andrewes Taxis Ltd.

Payment Terms:

Payment is strictly 14 days from month end. You will receive your invoice on the first working day of each month, thereafter you have 14 days to make payment to the bank details listed at the footer of the invoice.

Payment Methods:

Payment must be by direct debit which will be collected from your account on the 14th of the month following the Taxi journeys e.g. any journeys in January will be collected on the 14th February.

Please sign and send back the original direct debit instruction (below)

Late Payment Penalties:

A late payment will incur the following penalties.

- A) £25.00 administration charge per month

- B) 10% surcharge per month of total invoice value.

- C) There will be a £10.00 administration charge if the direct debit fails to retrieve the correct funds

E.g. A £100.00 invoice that you fail to pay by 14th of the month will cost you £25.00 admin fee plus 10% of the invoice value £10.00 – total penalties charged £35.00.

This will be applicable on the 14th of every month if payment is still not made via a separate invoice that will be raised.

Credit Limit:

For companies a credit limit will be applied based on the credit rating of the company applying for the account application. A credit check will be run with the company details provided, and if cleared authorisation of the account will be accepted.

For individual account applications a fully refundable deposit of £200.00 will be required, this will sit as a payment on account for you and not be touched. You will still be required to make payment in full of each invoice that you get presented with each month.

When you come to close the account the £200.00 deposit will be paid directly back to the account of your choice via a transfer.

Please sign below as confirmation that you agree to the Terms & Conditions for this credit facility with ANDREWS TAXIS LIMITED:

Signed.....

Print Name.....

Position.....

Date.....

